

# Immaculate Conception Academy

## Enrollment Contract

This contract is made between Immaculate Conception Academy (“the Academy”) and the undersigned parents who desire to enroll their child(ren) in the Academy for the 2019-2020 academic year. The children being enrolled must be identified on the attached “ICA Registration Form for School Year 2019-2020.” This Enrollment Contract will be effective when signed by (i) the parents, and (ii) either the Academy Principal or Academy Headmaster.

### TUITION

The Academy Tuition Schedule is attached to this Contract and made a part hereof. Parents agree to the payment plan selected below for payment of tuition and fees to the Academy for the 2019-2020 academic year.

\_\_\_\_\_ 1. We agree to pay the full tuition and fees by July 15, 2019, receiving a 5% discount.

\_\_\_\_\_ 2. We agree to pay the tuition and fees under the semester plan, paying one half by August 15, 2019, and paying the other half by January 15, 2020.

\_\_\_\_\_ 3. We agree to pay the tuition and fees under the monthly plan, in 10 monthly installments, beginning on August 15, 2019, and through and including May 15, 2020.

\_\_\_\_\_ 4. We are applying for financial aid by completing Student Aid Form by July, 1 2019. I agree to pay tuition and fees, less any approved reduction authorized by the Academy Administration. Regardless of the reduction authorized, I select the following payment plan:

\_\_\_\_\_ **Full**    \_\_\_\_\_ **Semester**    \_\_\_\_\_ **Monthly**

### FUNDRAISING AND VOLUNTEERS

The Academy raises money through several fundraising events and requires mandatory participation in select fundraisers. Families who receive financial aid accept the duty to fulfill additional volunteer shifts, as assigned by the Academy, as compensation for the tuition reduction. **Details relating to these events and requirements appear in the document titled “Fundraising and Volunteering.”**

### OUTSTANDING TUITION/FINES

A hold may be placed on the release of all academic records/transcripts for any student whose tuition or fees have not been paid (made current) at the time of the request.

**ACKNOWLEDGEMENT**

We have read this contract and we agree to all its terms and conditions.

\_\_\_\_\_  
**Signature of Parent**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Signature of Parent**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Signature of Academy Principal or  
Academy Headmaster**

\_\_\_\_\_  
**Date**